

**IMPORTANT NOTICE**  
**CAPITOL TOURS**

A guided tour of our historic Virginia Capitol is always an important part of the schedule for the ODACS State Government Day. Tours must be carefully planned however, because the tour office can accommodate no more than 50 people in a single tour group.

ODACS has secured two tour times on January 24; they are 1:00 and 1:30 in the afternoon. We have reserved space for two tour groups at 1:00 and space for one tour group at 1:30. Since the Capitol Host office limits each group to about 50 individuals, we need to assign students to different tour groups in advance. **If you would like for your group to participate in a guided tour of the Capitol, please return this form to ODACS right away.** We will assign students to preferred tour spaces on a first-come, first-served basis.

**Please complete the following information and e-mail or fax it to the ODACS office!**

School Name \_\_\_\_\_

Total Number of Students and Adults Participating \_\_\_\_\_

*(Note: This is especially important if your number has changed since you registered.)*

**Yes! Our group would like to schedule a Capitol tour.**

Please indicate which time you prefer.

We prefer the 1:00 p.m. tour.

We prefer the 1:30 p.m. tour.

Either tour time is acceptable for our group.

**No. We do not plan to take a Capitol tour.**

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ODACS Fax - (540) 896-2179